

## UCSB Facilities Management

# Printing and saving scanned drawings

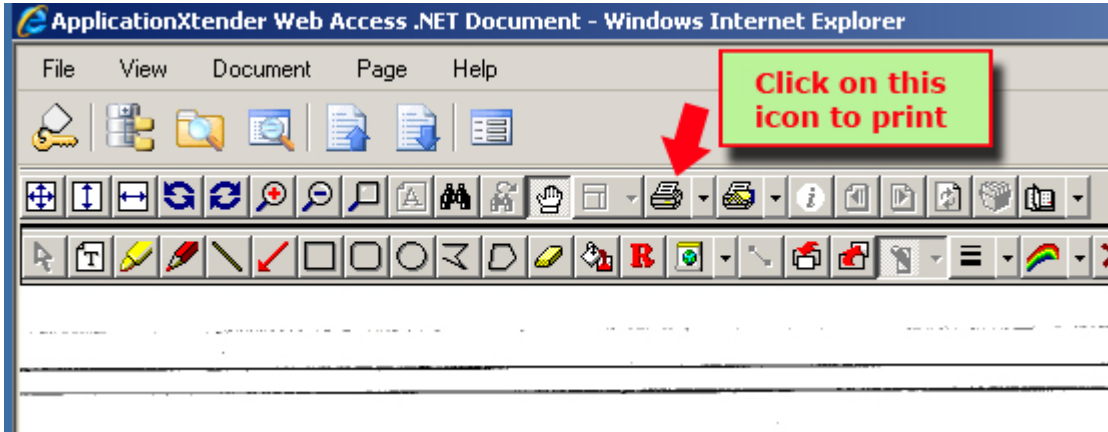
The application is located at:

<http://facilities.ucsb.edu/atlas/drawings/>

### To print a drawing:

Open the drawing by searching for the drawing and then opening the drawing.

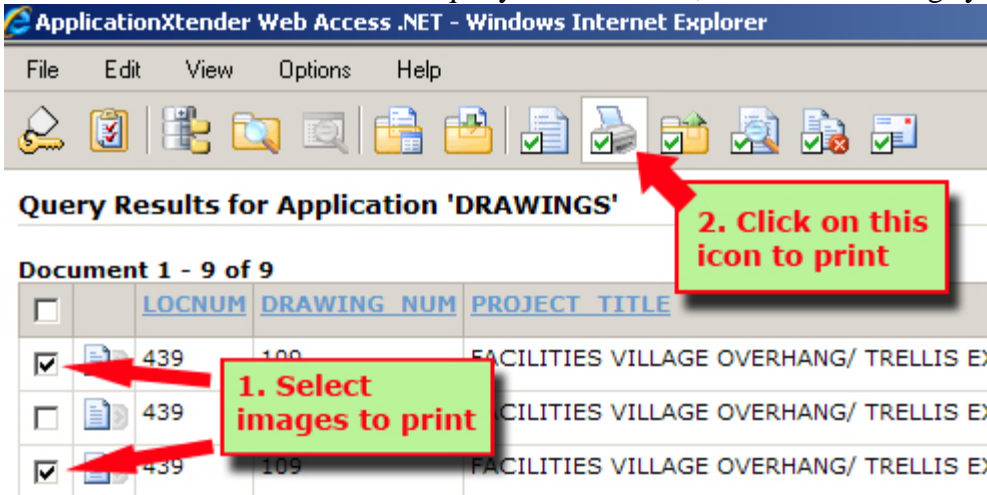
Click on the Print icon:



If the toolbar in the above screenshot is not visible, contact [help@fm.ucsb.edu](mailto:help@fm.ucsb.edu)

### To print multiple drawings:

Search for the documents. On the query results screen, select the drawings you want to print:



Print to PDF to save a local copy.